

# American Technology Consulting

## Job Description:

Requisition Number 13-105  
Internal Company ATC  
Division  
Project Multiple In-house  
Job Title: Desktop Support  
Pay Scale: \$35,000 - \$65,000  
Location: Fairfield County  
Country: United States  
City: Ridgefield (Relocate to Norwalk soon)  
State: CT

**Job Description:** The right candidate for this role will have 4+ years of **Desktop Support** experience within the Financial Services sector.

### Qualifications:

- 4+ years **desktop support** experience with a financial services company
- Strong written and verbal communication skills
- Ability to work with independently and as part of a team
- Outstanding attention to detail and strong organization skills

### Summary:

#### **Systems Administration:**

- MS Office suite
- Windows updates
- Windows 7 operating system
- MS Active Directory (2003/2008) and group policies
- VPN setup
- McAfee AV and endpoint security
- DHCP, DNS troubleshooting

#### **General management and maintenance:**

- Level 1, 2 and 3 **desktop support** (onsite & remote)
- On-boarding & **Support:** Blackberry / iPhone / iPad
- Maintenance for printers

Contact **Human Resources:** [HR@atclp.com](mailto:HR@atclp.com) Email copy of resume as a Word Document. Please no calls at this time.

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American Technology Consulting, 15 Danbury Rd, Ridgefield, Connecticut 06877

Phone: 203-431-6555/888-571-0014